

What is the training curriculum about?

Vet4e-I training experimentation with nearly 400 European e-facilitators has enabled to develop a curriculum adapted to their needs. The fact that more flexibility is expected from the telecentre where e-facilitators work increases the need for these professionals to get more competences and skills.

The training curriculum and the 12 modular courses have been created considering this training need.

For whom is it?

The modular courses addressed e-facilitators and professionals experienced in facilitating ICT use to diverse groups, especially vulnerable persons. Any professional who wants to improve one's competences and skills to be able to facilitate guidance and activities with public at risk into the telecentre may be concerned.

What type of courses exist?

There are several types of courses available in four languages (Bulgarian, Italian, French and Spanish) all dealing with themes and techniques with which the e-facilitators deal everyday in the telecentre: management & organization, methodologies for facilitating ICT to diverse groups and ICT tools.



12 on-line modular courses

Developed on a Moodle platform, the training curriculum of e-facilitators for social inclusion is composed of 12 modular courses.

Available in:

- **Building a network culture**  and 
- **Auxiliary resources to optimize activities in the telecentre** 
- **Facilitating ICT access to elderly** 
- **Facilitating ICT access to migrants** 
- **Getting familiar with Office tools for developing digital literacy workshop** 
- **Developing a digital photography workshop** 
- **Facilitating job seeking in the telecentre** 
- **Planning a digital literacy workshop** 
- **Online procedures – facilitating access to e-services** 
- **Telecentre sustainability**  and 

How is a course organized?

- 1 week for introducing the course
- 4 learning weeks
- 1 week for closing the course
- Forums, wikis and on-line tools & web 2.0 resources
- Exercises and optional self evaluations every week
- A final exam at the end of the 4th learning week.
- **A minimum of 30 hours for the total course**

An e-training adapted to professionals' needs

- ✓ **Modular:** one course or even more can be taken at the same time, depending on the field of interest and of the time allocated.
- ✓ **Flexible:** being proposed in an **integral e-learning method**, trainees can organize their weekly time schedule and keep working.
- ✓ **Collaborative:** developed on a **Web 2.0** learning platform, the courses' success is based on the learner's participation to **interactive tools** such **forums, wikis and community groups**.
- ✓ **Facilitated:** the courses are **animated by e-tutors** who are experimented facilitators. They are **present all along the course time** and answer all students' questions.
- ✓ **Professional:** students who take the course have experience in facilitating ICT, therefore the course is a place where **exchanges of good practices between professionals** are continuously encouraged.

How do I get more information about the courses?

Check the contact at the reverse of the leaflet
Visit the project's web site :
www.efacilitator.eu



Who are the partners of the VET4e-I project?

This project is carried out by a consortium of 8 organizations representing non formal education, higher education, foundations, think tanks and vocational training centers from Spain, Italy, France, Germany and Bulgaria.



Fundación Accion Social y Tiempo Libre (ESPLAI), Spain
www.fundacionesplai.org



Dynamic Organization Thinking (D-O-T), Spain
www.d-o-t.eu



Associazione Ricreativa e Culturale Italiana (ARCI), Italy
www.arci.it



ICT Development Bulgaria (ICTDB), Bulgaria
www.ictdb.eu



La Ligue de l'enseignement, France
www.laligue.org



Institut National de Formation et de Recherche sur l'Education Permanente (INFREP), France
www.infrep.org



L'Agenzia per la Promozione dell'Impresa Solidale (LAPIS), Italy
www.lapiscoop.eu



Technische Universität Dortmund – sfs Sozialforschungsstelle Dortmund, Germany
www.sfs-dortmund.de



What's the project's innovation?

Based on the idea that efacilitators are key intermediaries to facilitate access to ICT tools in the ICT centre, specially for vulnerable groups, the VET4e-I project created a training solution on Moodle platform that enable the efacilitators to get more competences and therefore better facilitate and manage activities in the telecentre.

Tested by nearly 400 participants from 4 European countries (Bulgaria, Spain, Italy and France), the distance training of e-facilitators for social inclusion has been a great success.



Modules are available in Bulgarian, Italian, French and Spanish, depending on the topic.

For more information about the modules, please contact:



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Join us on:



VET Solutions for E-Facilitators for Social Inclusion VET4e-I

On-line Training Curriculum



12 modules for e-facilitators for social inclusion

www.efacilitator.eu

This project is carried out with the support of the Leonardo da Vinci Programme of the European Union



Education and Culture DG